

New Beginnings International Children's & Family Services, Inc. (NBICFS) fully discloses in writing to the general public upon request and to prospective client(s) upon initial contact [H96.39 (a)]:



1. its adoption service policies and practices, including eligibility criteria and fees;
2. the supervised providers with whom the prospective client(s) can expect to work in the United States and in the child's country of origin and the usual costs associated with their services; and
3. a sample written adoption services contract substantially like the one that the prospective client(s) will be expected to sign should they proceed.

NBICFS sends out packets of information regarding all of its adoption programs, general eligibility criteria and fees to families who inquire about adoption by phone, requests made through the website (www.NewBeginningsAdoptions.org), or via in-person contacts. This in-person contact includes adoption informational meetings, fund-raisers, conferences, other networking events and individual meetings in or out of the office. The NBICFS staff will send information (either a full-packet or a partial packet depending on how extensively the potential adoptive family is researching) to the families who inquire about adoption, and who request such information, to give them a better understanding of who is eligible to adopt from each country, what services NBICFS provides to the families, and what adoption expenses a family might incur with each adoption program. Along with this, the NBICFS Adoption Service Agreement provides an explanation of the conditions under which fees or expenses may be charged, waived, reduced, or refunded and when and how the fees must be paid. General information on all adoption programs, including eligibility criteria and fees are also provided to the general public via the internet (www.NewBeginningsAdoptions.org).

NBICFS will maintain a list of supervised providers in the United States with which it has written agreements for Hague country adoptions. In light of the implementation of new standards of the Hague Convention, NBICFS has begun collaborative relationships with adoption service providers with which it has worked with in the past, but is continuing to establish relationships with new adoption service providers. The information provided to the prospective clients is updated as these new relationships are being established. As a part of the written agreement, the supervised provider will be required to disclose its expected fees for services to families. NBICFS discloses these usual costs to the prospective client(s).

NBICFS provides a sample written contract (Adoption Service Agreement) to all prospective client(s) interested in adoption. This contract identifies the services provided to prospective adoptive parent(s) by NBICFS and its providers, the fees associated with such services, NBICFS's refund policy, conditions under which agreement may be terminated, and general information concerning the practices associated with the adoption program. This sample written agreement is provided upon request to the general public and to all prospective client(s) who wish to begin the adoption process.

NBICFS discloses to client(s) and prospective client(s) that the following information is available upon request and makes such information available when requested [H96.39 (b)]:

1. the number of its adoption placements per year for the prior three calendar years, and the number and percentage of those placements that remain intact; are disrupted, or have been dissolved as of the time the information is provided.
2. the number of parents who apply to adopt on a yearly basis, based on data for the prior three calendar years; and
3. the number of children eligible for adoption and awaiting an adoptive placement referral via NBICFS.

Upon review and approval of a prospective client(s) International Adoption Applications, applicable medical forms and reference forms, a NBICFS international social worker will contact the family for an initial conference call. During this conference call, the NBICFS international social worker will make known the availability of the above information and will provide such information if the prospective client(s) so desires. The social worker will also review the "Adoption Service Agreement" "International Adoption Risk Statement" (Appendix 2) and "Release of Information" (Appendix 1).